



1240 N. BAYSHORE DR., COOS BAY, OREGON 97420 • (541) 808-2699 • 7DEVILSWATERFRONT@GMAIL.COM

7 Devils Waterfront Alehouse Upstairs Event Rental Form

Organization/Event: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Event Day Requested: Tues/Weds/Thurs/Fri/Sat/Sun      Date: \_\_\_\_\_

Occasion: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

If your event requires any set up or clean up - we include thirty minutes prior to and following the event; however, service will not be provided during this time. If you need additional time please include it in your rental time.

Anticipated Attendance: \_\_\_\_\_ Current capacity: 25 (Due to COVID recommendations)

Payment Structure: Briefly explain your parties plan for payment responsibility (e.g., split payments, all-on-one, drinks/appetizers covered, etc.)

\_\_\_\_\_  
\_\_\_\_\_

Food & Beverage requests: (See second page for examples under "Food & Beverage accommodations" section)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rate	Our base fee to reserve the upstairs bayfront space is \$200/hr from 5:00-9:00 PM Tuesday through Thursday and 11:00AM-9:00PM Friday through Sunday. We offer a reduced rate of \$100/hr 11:00AM-5:00PM Tuesday through Thursday. If your event takes place within both time frames, then you will receive the reduced rate for the time your event takes place within those hours. Depending on the accommodations requested or additional services, there may be additional fees applied, but will be agreed upon in advance.
Fee Payment	A completed "Event Rental Form" and the rental fee paid in full is required within 24-hours to hold your reservation.
Cancellation & Refund Policy	(7) days notice is required to receive a full refund of the rental fee; (2) days notice is required to receive a partial (50%) refund of the rental fee. Cancellation fees are charged since the space has been held, cleaned, and prepared for the rental. These fees help recuperate the labor and potential lost rentals for holding the space.
Common Courtesy	Noise levels should be maintained at a reasonable level to ensure all guests have a pleasant dining experience; therefore, any presentations used for the event should keep their noise level in mind
Food & Beverage Accommodations	We provide several options and can customize your event's food and beverage accommodations. Examples include, but are not limited to, plated dinners, buffet-style, limited menus, drink tickets, pre-ordering cases of wine, etc. You can discuss your food accommodations with Chef Shaun Gumaskas and your beverage accommodations, payment structure, and additional requests with the general manager, Julia Cherney. Provide a few sentences in the "Event Rental Form" regarding the above requests.

For more information, contact the general manager, Julia Cherney, at 7devilswaterfront@gmail.com or by phone at (541) 808-2699. Submit this form to the email provided above or in-person at 1240 N Bayshore Dr., Coos Bay, Oregon.

Your signature below indicates that you have read, understand, and agree with the policies found on the 7 Devils Waterfront Event Rental Form.

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Signature

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Date

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Printed Name